



MINUTES : REGULAR COUNCIL MEETING

THURSDAY, MAY 25th 6:00 p.m. - DOVER CITY HALL, 699 LAKESHORE AVENUE, DOVER, IDAHO

Present: Councilmembers – Brockway, Guthrie, and Strand. Mayor Shaha and Councilwoman Kubiak absent. Staff – Engineer, Jay Hassell - Clerk, Michele Hutchings.

Public present – Marse Shobe, Kyle Allen and Sheriff Daryl Wheeler

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Council President Strand called the regular council meeting to order at 6:00 p.m and led the Pledge of Allegiance. He noted the absence of Mayor and Kubiak, confirming quorum was established.

II. GUEST SPEAKER: Daryl Wheeler, Bonner County Sheriff: Wheeler talks about neighborhood watch program and distributes flyers to council members and guests. Explains there are over 400 participants signed up in Bonner County with 25 captains overseeing the program. Crime reduction has been noticeable especially in areas with Community Force signs and participation. Officers killed by firearms has increased by 56% from 2015 to 2016 and is seeing increases already this year. Wheeler gives website address of Bonnerso.org and suggests all visit. It is very interactive and has good references. He encourages signing up for Nixle alert system. Offender, crime and sex offender information also on website. His office also offers home and business security assessments upon request. Lastly, an open letter addressing the proposed Metropolitan Police Model was read. Wheeler does not support adopting the model. He is in favor of keeping Bonner County the way it is. Recently seven deputies have left to work in southern communities where pay and benefits are better. He is working with county commissioners to make positive changes. Strand refers to summer season and short-term rentals with possible need for nuisance/noise ordinance. Wheeler discusses difference between criminal and civil issues noting BCSO responds to criminal only. He suggests researching other small community adopted ordinances for reference. Marine forces will be very active this season to protect boaters as well as waterfront erosion from larger wake boats. No other questions from council or guests. Wheeler thanked for his presentation.

III. PUBLIC COMMENT: Marse Shobe of 13874 W. Pine Street addresses council about winter and spring runoff issues. Letter attached as part of minutes. Strand asks if council has questions. Guthrie confirms location of concern as first driveway on left of Pine Street. Strand addresses rumor question re: ITD turn lane onto Pine Street. Explains difficulty working with ITD. Council would like to have right hand turn lane and also get the 60 mph sign moved further west as well. Strand will defer response to Shobe's concerns until Mayor Shaha returns as she has been main point of contact with IHD representatives. Strand thanks Shobe for her comments.

IV. NEW BUSINESS:

1) Discussion/Decision: Ontario Street dewatering project: Hassell discusses estimate provided. Hassell and Mayor visited a homeowner's property with concerns about living trees underwater. Question is about long-term impact on living trees on private property that are submerged. Doesn't look as though there is any movement from outlet side of culvert. Hassell not confident it would be great benefit to dewater. It is a reimbursable expense. His recommendation is to wait until funding is determined. Still some small risk of property damage. Brockway appreciates summary, her recommendation is to put back on 6/8 agenda and wait until funding is determined. Hassell agrees it would allow for a better decision. Strand asks if 25% is still city responsibility for funding. Hassell says some of the 25% may be assisted with state funds available. Strand would like to know if ICRMP would cover property claims if any are made. Strand and Guthrie agree to put on next agenda as well.

V. UNFINISHED BUSINESS:

1) Discussion/Decision: West Side Fire Dept. Lease – Strand asks if all have reviewed. Brockway asks where terms came from. Strand explains was from several council meetings ago when WSFD requested 20-year term. City's response was to increase to \$300 after 10 years so that city will have more funding for maintenance. Strand views it as token money for simple repairs and maintenance. Brockway asks when DURA termination date is, Strand confirms expiration in 12 years. Brockway has concern that 20 years is a long time. Strand suggests addition to 2.1 of "termination upon closing of DURA if that date occurs first". Guthrie asks for confirmation that lease money would go into general fund. Brockway affirms and says expenses would be coded in memo field of Repairs, Maintenance & Supplies (RM&S) as WSFD. Council agrees valid point to add termination of lease upon DURA termination.

Approved by Council at meeting 06.08.2017 (mch)



2) **Discussion: Fiscal Year 2018 Budget** – Guthrie spoke with Marion Johnson at SPOT and they will put a bench with cover at current post office location. If SPOT location moves, city can put in their own bench in at that time. Brockway suggests easiest review would be by notes, all agree. General Fund 2017 Opening Budget: Clerk confirms annual codification fee of \$500 will be pro-rated. General Fund FY 2017-2018: Maintenance reduced from \$5,100 to \$3,500 due to new cleaning service hired. Water Fund FY 2017-2018: Revenue/User Fees increased from \$125,000 to \$136,000 based on Strand's recommendation with regard to Dover Bay build out projections. Engineering/Connection fees and User fees – Strand notes Syringa Water's numbers of services provided were not quite accurate which may increase water usage and need to treat earlier than planned. Water improvement plan to be added for discussion on 6/8 agenda. Operations/Maintenance-Contract Services increased to \$150 monthly from \$100 monthly. Sewer Fund FY 2017-2018: Revenue/Connection Fees increased from \$50,000 to \$65,000 per Strands recommendation supported by Dover Bay Development projections. Operations/Maintenance-Software Services & Support: Strand believes city may be in violation of software agreements however, consultant does not agree. Strand estimates city's cost could be around \$20,000 to have own license rather than current arrangement. No changes made to budget figures. Street Fund FY 2017-2018: Legal fees of \$2,000 remains. \$2,500 is added to engineering costs for total of \$32,500 which will include some of Marley's time for ordinances. Discussion concluded, Brockway will make note changes for Treasurer and Mayor review.

3) **Discussion: Septic Tank Inspector:** Strand reviews Mayor's letter and agrees. Guthrie and Brockway also agree. In the \$75,000 there is \$2,500 for Sam's work. Strand thinks \$2,500 in 2017 budget will be acceptable. **MOTION by Brockway** to accept HandymanSam's hourly rate of \$30 for septic tank inspections. **Guthrie 2nds. Roll Call vote:** Councilwoman Brockway-Aye; Councilwoman Guthrie-Aye; Councilwoman Kubiak-Absent; Councilman Strand-Aye. **Motion carries.**

VI. CONSENT AGENDA: Strand asks for questions or comments regarding items listed under consent agenda. Brockway asks about her report regarding West Side Fire District (WSFD) funding and possible matching funding. Strand suggests adding to 6/8 agenda for discussion. **MOTION by Brockway** to accept Consent Agenda as presented, **Guthrie 2nds. All in favor, none opposed - MOTION carries.**

VII. FUTURE AGENDA ITEMS/MEETINGS: Strand reviews dates listed on agenda. Reminds of holiday closure of City Hall, upcoming Comp Plan tentative dates and change in August meeting date. Strand also asks that June 8th agenda include the water improvement project, budget and WSFD update.

VII. ADJOURNMENT: **MOTION by Brockway** to adjourn, **Guthrie 2nds. All in favor, none opposed - MOTION carries.** Meeting adjourned at 7:19 p.m.

Respectfully submitted, Michele Hutchings – City Clerk

Michele Hutchings

From: Chuck n Marse <cnm.shobe@gmail.com>
Sent: Friday, May 26, 2017 11:50 AM
To: cityclerk@cityofDoveridaho.org
Subject: Letter to City of Dover

Mayor of Dover, Mr. President
Members of Dover City Council:

Thank you for letting me come before you regarding a matter of winter and spring runoff and the damage done on road way right of way and our driveway approach.

In the 1980's Bonner County road and bridge installed several culverts on the then Pine St Loop at the straight stretch from the bottom of the hill to hwy 2. In 1993, they came back to our driveway and reset the culvert due to spring run off and the culvert floating to above street and driveway approach. Since that time, the City of Dover with Independent Highway district has made huge improvements to the road as well as maintained that culvert and all of them along West Pine St to keep them in operating condition. However; this years run off has been overbearing for this culvert and the IHD came out during the winter run off and put cement under the culvert to save the roadway. Now the culvert has floated above the driveway approach, and W Pine st, along with when the grader has come through, and left a second graded edge, which hasn't happened in years, so a double kelly hump at our driveway.

No matter how slow you crawl over it you get quite a jerking, tossing, jostle crossing, along with struggling with all the pot holes created by excessive speeding drivers, and talented drivers stopping at the end of the asphalt and taking off as fast as they can after the grader has come through and smoothed out the road, or the postal driver who turns in our driveway, stomps on the gas chewing up our driveway turning around and stops at our mailbox and stomps again to take off to the next mail box leaving gravel tore up and or thrown behind. To top that off, we have a clear road for making a left hand turn, and before completing the left hand turn sometimes pulling a trailer, or coming in with our motor home w/tow, a vehicle has come down the road and slides to a stop to avoid us because we have to go slow, and show rage to our slowness of getting on or off the rough approach.

Our son Charles had conversations with IHD on our behalf this past winter when all the runoff was happening. IHD agreed that our culvert was a little short and they might have a piece that could be added to extend the length to avoid the corner cutters from running over the edges of the culvert and folding them over on the entrance and exit ends of the culvert. The hidden problem is the condition of the aged culvert. Is it useable or will it have to be replaced.

The culvert isn't on private property, but right of way. I understand that the IHD was to have given an estimate of repair cost. I ask that this repair be approved and work completed as soon as possible.

Now with the councils permission I would like to change the subject and address a rumor. Pause and wait for accent

A year or two ago, can't remember how long and that's what happens when you retire and every day turns into how long ago was that.

I heard it had been proposed to the Idaho Transportation Department, for the need of a right turn lane for West Pine Street. It is so badly needed, has anything happened on this , or was it only rumor.

Thank you for your attention.